

Noranda Primary School Board Meeting



Our School Community Supports, Challenges and Inspires each other to Personal Excellence

Date:	21 February 2024	Chairperson	Kristy Harrison
Time:	5.30pm	Minute recorder	Celia McCarthy
Attendees:	Kristy Harrison, Celia McCarthy, Kelly Maher, Kerry Fullarton, Ned Hatswell. Kalli Mills, Kate Armstrong, Tracie Doherty, Ahmed Siddique		
Apologies:			
Resignation:			

1.0 Agenda / Discussion Discussion/Decision
1. Welcome and apologies
Kristy opened the meeting and welcomed all attendees. Kristy introduced our new community member Ahmed Siddique from the Rotary Club in Morley. Board members introduced themselves.
1.1. Declaration of Conflict of Interest
<ul style="list-style-type: none"> • Nil
2.0. Minutes of previous meeting
That the minutes of the 21 November meeting are a true and accurate record. Action: Name change is required for Matthew Deaves Approved unanimously.
2.1 Actions from Previous Meeting (Kristy)

Community Board Member

Kristy advised one position has been filled and we still require one more community Board member. Decision made to hold off until March. Action: Kalli Mills to reach out to Jocelyn Deaves regarding community membership Sally Palmer who is running for North Ward representative in City of Bayswater by-election.

Staff Board Membership

Kristy welcomed new staff Board Member Tracie Doherty

Board Member Inductions

Ned reviewed the Department of Education sample checklist for inductions as a reference

Ned is currently working on an email with links to various websites to assist in completing any relevant board inductions.

Kristy distributed hard copy files to new Board members of Induction documents

Action – Kristy to review email draft from Ned and send to Board members

Annual Report

Action: Kristy to follow up draft copy of the Annual Report with Matthew Deaves and circulate via email

3.0 REGULAR AGENDA ITEMS

3.1 Correspondence (Kristy)

Nil

3.2 Board Membership

Election of Board Chair 2024

Kristy advised both Kelly Maher and Ned Hatswell have expressed their interests to nominate for Board Chair

Kristy distributed election forms around the table for board members to vote.

Ned Hatswell secured the position as Board Chair.

3.3 Finance Budget

Lyn presented and tabled the one-line budget and shared how Noranda Primary School is funded from census.

Census was held in week three on a Friday and included all students enrolled from Kindy to Year 6.

The total amount of funding for our school is \$4,918,807.00. This figure comprises of SCF allocations, voluntary contributions, fees from facilities hire and salaries and cash variances carried forward from 2023.

Lyn shared the forecasted one-line budget for 2024 with the total expenditure being \$4,315,283.00 which comprises of salaries and the cash budget. Ahmed queried how this figure compared to last year, Lyn advised this was slightly lower due to lower student numbers in the school. The variance amount of \$603,524 can be placed towards salaries or cash budgets for resources for the school.

3.4 Board Compliance

All Board Members happy to continue with current board dates for 2024 on a Wednesday evening.
Kristy advised Board Members that John Forrest Secondary College will be hosting the next Board Training session.
New Board members have expressed interest to attend. Action: Kristy will confirm dates and email Board Members

4.0 NEW BUSINESS

4.1. 2024 Directions

Kristy shared the priorities for English and shared the focus for both writing and English.

Kristy shared the list of priorities for Math and the focus on delivering the WA Curriculum for Maths

Kristy shared the Business Plan priorities to continue to focus on the attainment of 2022- 24 Business Plan Targets

Peer tutoring will move to 830am so that teachers are not losing instruction time after lunch with their students' multiple days per week.

Musters will be held on a need basis with less assembly's held in the year.

The NSOS Staff Survey results were discussed. Noranda Primary School is now Partnered with Real Schools who will work with Noranda Primary School over a three-year period. The aim is to help address language and culture in our school. Kristy presented a video to Board Members on Real Schools.

4.2. Annual Report

Action: Kristy to reach out to Matthew Deaves to progress on a first draft

4.3 Angkor Project

Kristy shared information regarding the Angkor project.
Project Angkor is a collaboration between the West Australian Department of Education and Cambodia that builds sister school relationships to enhance student education. Kristy advised she will work with the School Councillors on ways to fundraise towards a sister School to send money to Cambodia to help improve resources and educational supplies. Ahmed mentioned that there are Rotary Clubs that work in this capacity. The decision was received well by Board Members.

5.0 SCHEDULED BUSINESS

5.1 P&C Update

Celia advised the P&C held their first Meeting for 2024
Events dates for 2024 were approved by P & C Members. The P and C are working closely together to arrange the School Disco held in March. Agreement was made to update the Playground facing the Basketball Courts. Work will commence around this.

6.0 UPCOMING AGENDA ITEMS

6.1

7.0 CLOSING

7.1 Next Meeting

Wednesday 13 March 5.30pm

7.2 Board Reflections

Ned thanked Board Members for their support.

7.3 Meeting Closed

Summary of Action Items

Date	Action	Who?	Due Date
21 February	Amendment to Board Minutes Matthew Deaves name	KH	
21 February	Kalli Mills to approach Jocelyn Deaves regarding community board member Sally Palmer	KM	
21 February	Kristy to send a copy of training materials to Board Members	KH	
21 February	Kristy to follow up draft copy of Annual Report with Matthew Deaves	KH	
21 February	Kristy to email board members the confirmed Board Training dates.	KH	
21 February	Kristy to circulate copies of Real Schools book to Board Members at next meeting	KH	Next

Next Meeting Date: Wednesday 1st May 2024 5.30pm

Chairperson: _____

Signed: _____

Date: _____