

Noranda Primary School Board Meeting



Our School Community Supports, Challenges and Inspires each other to Personal Excellence

Date:	1 May 2024	Chairperson	Ned Hatswell
Time:	5.30pm	Minute recorder	Celia McCarthy

Attendees:	Kristy Harrison, Celia McCarthy, Kelly Maher, Kerry Fullarton, Ned Hatswell, Kalli Mills, Kate Armstrong, Sally Palmer, Ahmed Siddique
Apologies:	Tracy Doherty
Resignation:	

1.0 Agenda / Discussion Discussion/Decision

1. Welcome and apologies

Kristy opened the meeting and welcomed all attendees. Ned welcomed and formally introduced Sally Palmer who is now appointed as a community Board Member. Sally provided a background of her current position to Board Members.

1.1. Declaration of Conflict of Interest

- Nil

2.0. Minutes of previous meeting

That the minutes of the meeting on 1st May 2024 are a true and accurate record.

Moved Kalli Mills
Second Ned Hatswell

2.1 Actions from Previous Meeting (Kristy)

- **Amend Minutes – Kristy Harrison**

Kristy advised Board Members the minutes were amended and circulated to all Board Members

- **Approach Sally Palmer – Kalli Mills**

Sally Palmer is now our new community member.

- **Send training materials to members – Kristy Harrison**

Kristy advised this has been completed and sent via email to Board members.

- **Follow up Matthew Deaves on Annual Report – Kristy Harrison**

Kristy advised Matthew Deaves sent through the Board section for the Annual Report.

- **Email confirmed training dates – Kristy Harrison**

Training dates confirmed.

- **Circulate Real Schools books – Kristy Harrison**

Kristy advised the Real School books were provided to Noranda Primary School staff and are available to Board Members.

3.0 REGULAR AGENDA ITEMS

3.1 Correspondence (Kristy)

Nil

Action – Ned Hatswell to investigate creating Board Email address for future communication from the school community.

3.2 Board Membership

Board Members who attended the training session provided positive feedback.

Mandatory courses can be accessed through the school under the school site “School Connection”. Courses are mandatory, Board members are welcome to access the site at Noranda Primary School to complete the training.

Action: Kalli Mills to trial the School Site and attempt a training session and provide feedback.

3.3 Finance

Kristy circulated the Funding Agreement for School 2024.

The school board chair and principal sign off the agreement on a yearly basis. It includes actions from central services. Board members were encouraged to take copies home and read in their own time and to provide feedback at the next Board Meeting.

3.4 Student Achievement Data

Kristy shared the data for the on-entry assessments for Pre-Primary and Year one students. The on-entry data assessment is conducted yearly. The aim is to assess students' skills and understandings of oral language, reading, writing and numeracy. Kristy advised that Pre-Primary students at Noranda Primary School were above like schools in Numeracy and Reading. Year 1 Students were high in comparison to like schools in Numeracy, Reading and Writing. Any further questions can be directed to either Kerry Fullarton or Kristy Harrison.

4.0 NEW BUSINESS

4.1. Real Schools

Ned advised that Real Schools is a new initiative that was introduced at the first Board Meeting. The aim is to provide an overall cultural shift. Kerry Fullarton shared more details regarding the emphasis on positive changes and the way teachers will communicate with students and restoring a positive approach.

Kristy advised there will be a facilitator from Real Schools attending an in School Day (modelling lessons) and Parent Information Session on Wednesday 22 May.

4.2. Student Uniform Policy

Kristy circulated the current student dress code. The current dress code is outdated and requires a review. Current contract with Perm-A-Pleat will expire on 18 December with no view to renew. Kristy advised that Uniform Concepts are happy to enter into a contract. Kristy is managing the current volume of stock with Perm-A-Pleat. Ahmed shared with Kristy a proposal for a Grants Program in way of scholarship.

4.3 Gates Closure Procedure

Ned shared the rationale behind the early Gate Closure Procedure. This is to reduce any risk to students and faculty. Kristy is currently liaising with City of Bayswater to incorporate an Acrod bay at the entrance of the school. A sign has been ordered on the staff car park to advise delivery drivers to call the front office when needing access.

5.0 SCHEDULED BUSINESS

5.1 P&C Update

Celia advised members that the P and C held their annual disco in March which was well received by students.

The P and C are currently working on the Mother's Day stall and raffle taking place next week. The next function taking place will be the Faction carnival held 23 August.

6.0 UPCOMING AGENDA ITEMS

6.1

Nil

7.0 CLOSING

7.1 Next Meeting

Wednesday 29 May 2024

7.2 Board Reflections

Ned advised it was a positive achievement to have a full Board with 2 new confirmed community members.

7.3 Meeting Closed

Wednesday 1 May at 6.50pm

Summary of Action Items			
Date	Action	Who?	Due Date
1/5/2024	Kalli Mills to attempt a training session on the school site.	Kalli Mills	29 May 2024
1/5/2024	Ned Hatswell to investigate creating a Board Email address.	Ned Hatswell	29 May 2024

Next Meeting Date: Wednesday 29 May 2024 at 5.30pm

Chairperson: Ned HATSWELL Signed:  Date: 30/5/24